

Stellenangebot vom 17.06.2026

European Operations Administrator (m/f/d)

Fachrichtung: sonstige
Art der Beschäftigung: Vollzeit
Eintrittsdatum: ab sofort
PLZ / Ort: 60528 Frankfurt am Main
Land: Deutschland

Firmendaten

Firma: **Nintendo of Europe SE**
Straße & Hausnummer: Goldsteinstraße 235
PLZ / Ort: 60528 Frankfurt am Main



Ansprechpartner

Name: Katharina Znoj
Position: Recruiter
Straße & Hausnummer: Goldsteinstraße 235
PLZ / Ort: 60528 Frankfurt am Main

Job-Beschreibung

Level up!

Nintendo Co., Ltd., headquartered in Kyoto, Japan, has been providing a wide range of entertainment products and experiences since its founding in 1889, beginning with the manufacture and sale of Hanafuda playing cards. Since the 1983 release of the Family Computer (Famicom) system in Japan, and continuing through Nintendo Switch 2, Nintendo's focus has been the development, manufacturing, and sale of its gaming systems and software.

At Nintendo, we bring together employees with a wide range of characteristics and work together towards a common goal – to put smiles on the faces of people all over the world.

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Tasks

- Planning and coordinating B2C shipment volume in collaboration with carriers
- Monitoring of carrier KPI's
- Handling B2C claims for a variety of European countries within internal ticket system and with carriers
- Collaborating closely with shipping companies and European distribution centres as well as with other internal Nintendo departments
- Handling other general administration in the area of shipping such as invoice matching, comparing cost, document archiving, reporting, etc.

Requirements

- Commercial education; education as a Forwarding Agent would be an advantage
- Experience in the area of transports, ideally B2C
- Good German and English skills
- Good knowledge of MS Office, especially Excel
- A precise, well-structured, responsible approach to work and the ability to work well with a team

Are you interested? We look forward to receiving your application in English, including your earliest possible starting date and salary expectation.

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