

Joboffer dated from 11/05/2021

## Assistant Producer (f/m/d) – full-time

Field:	Productmanagement / Producing
Type of employment:	Full-time
Entry date:	immediately
Salary:	negotiable
Zip Code / Place:	10997 Berlin
Country:	Germany

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### Company data

Company:	<b>YAGER Development GmbH</b>
Street address:	Pfuelstr. 5
Zip Code / Place:	10997 Berlin



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### Contact Person

Name:	Human Resources
Position:	
Street address:	Pfuelstr. 5
Zip Code / Place:	10997 Berlin



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### Job description

Would you like to be part of a new IP packed with innovation where you can make an impact and leave a mark in the landscape of games?

We are currently seeking a driven Assistant Producer who's passionate about the games industry and looking for an entry job into games production. You will be part of the talented team behind a yet unannounced mobile-first project, aimed at core players packed with innovation. We are looking for people who love the idea of working together in interdisciplinary teams and a fast-paced and professional environment.

As an Assistant Producer for our unannounced project, you will serve as a key point of communication and coordination support in the production and leadership team. You will directly report to Lead Production to ensure our processes are adhered to, improved, and

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documented.

You will be part of an experienced team that has a lot to offer and encourages you to grow with us together!

**We believe the best games are made by diverse teams and welcome applicants from all backgrounds.**

### **Responsibilities**

- Assist in managing the sprint schedules of multiple feature teams
- Coordinate team, project and direction playtests and feedback rounds
- Support in updating timelines, production plans, process documentation
- Facilitate communication between shareholders of a certain topic, discipline, or team
- Prepare team- and company-wide presentations
- Ensure game documentation Wiki is up to date, create templates and distribute updates in the teams
- Plan and run meetings: scheduling, invitations, clarify goals and outcomes, create meeting notes, and ensure action items are acknowledged, distributed, and acted upon
- Serve as communication hub to connect relevant shareholders on any production topic
- Coordinate and participate in user engagement during live tests

### **Qualifications**

- Organized, driven, and pro-active
- Good verbal and written communication skills
- Problem-solving and multi-tasking skills
- Proficiency in MS Office (Excel, PowerPoint)
- Positive, enthusiastic, team-oriented attitude

### **Desirable skills**

- Ideally prior knowledge of production processes and agile methodologies
- Ideally prior experience with Atlassian tools Confluence and Jira

### **Employment details**

- Full-time
- Status: employment
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Start: as soon as possible

## **Benefits**

### We support you all the way

Relocation bonus and ongoing support and assistance, occupational pension scheme

### We care about your well-being

Flexible working hours, fresh fruit and vegetables every day, hot and cold beverages of your choice, in-house massage, fitness Club membership, monthly company events, Berlin public transportation Jobticket

### We encourage continuous learning

Extensive games/books library, dedicated Talent Development Manager, participation at various game conferences

### We know how to have fun

A variety of exciting Team Events, regular in-house social events, Summer and Christmas Party, beer and soft drinks for Friday meetings

If this sounds like you, and you love to work in a creative environment with people passionate about their work, we are looking forward to get to know you!

Join our Team!

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